



Business Analysis Diploma - Oral Preparation Workshop

This Oral Preparation Workshop is designed to help participants prepare for the BCS Oral examination, which they must pass before being awarded the Diploma.

The Oral exam consists of a 50-minute interview with two BCS (ISEB) oral examiners. The examiners evaluate whether participants can put all of the techniques they have learned from the various Certificate modules into an overall context and verify that they have the required analytical and interpersonal skills to be awarded the Diploma.

During the Oral Preparation Workshop candidates have the opportunity to revise the various modules they have taken and are prepared for what they might expect from the examiners during the Oral exam

Benefits

- Opportunity to prepare for the oral exam and gain feedback from experienced examiners
- Opportunity to revise core and specialist modules
- Opportunity to practice sample oral questions

Audience

Those who have completed the necessary BCS Business Analysis modules and are preparing to take their Oral Exam

Course duration

This is a one day course.

Pre-requisites

Delegates should have completed all necessary BCS Business Analysis modules and be in the process of preparing to take their Oral Exam.



continued over 

Course outline

Key areas of the workshop are:

- Revision of the core modules of the BCS Diploma in Business Analysis
- Revision of the specialist modules of the BCS Diploma in Business Analysis
- Sample oral questions, how to approach them and practice answers

In addition, delegates who attend this workshop are given free access to a unique e-learning service, which, apart from providing an invaluable revision tool, also covers two key areas of the Oral syllabus which delegates may not have covered; namely Legal issues and Types of Organisation in Business Analysis. Access to this begins before the workshop and continues afterwards to enable users to prepare thoroughly.

Exam details

There is no exam as part of this course.

Course content

The context for business analysis

- The rationale for business analysis
- Sectors of the economy
- Business environment analysis
- Legal framework for business analysis
- SWOT analysis
- Business performance measurement
- Business change lifecycle

Business analysis techniques

- Investigating and documenting business situations
- Stakeholders and perspectives
- Business activity modelling
- Business events and business rules
- Gap analysis

Business case

- Rationale for making a business case
- Contents of a business case
- Options
- The financial case
- Investment appraisal techniques
- Risk / impact analysis
- Lifecycle for the business case

Requirements definition

- Rationale for requirements engineering
- Elicitation techniques and their relevance
- Rationale and approach for requirements analysis
- Rationale and approach for requirements negotiation
- Rationale and approach for requirements validation

Requirements management and documentation

- Rationale and approach for requirements management
- Traceability
- Change and version control
- Types of requirements
- Documenting requirements
- Rationale for modelling requirements
- Approach to modelling processing and data
- Selected knowledge-based specialist module
- Relevance of specialist module to the business analyst
- Taking a holistic view
- Competencies of a BA
- Professionalism and business analysis
- Lifecycle relevant to the BA and the specialism

Selected practitioner specialism

- Relevance to role and responsibilities of the business analyst
- Description and application of techniques and / or approaches from specialist module

Practice questions

- At the end of the workshop the trainer, who is always an experienced oral examiner, provides participants with practice in handling the types of questions that they will face in the oral examination and gives feedback on the participants' answers and presentation.